



SIXTH
AMENDMENT
CENTER

P.O. Box 15556, Boston MA 02215

Program Manager for Intern Network

Job Posting & Position Description

Organization

The Sixth Amendment Center (6AC) is a national non-partisan, non-profit organization dedicated to ensuring that no person faces potential time in jail or prison without first having the aid of a lawyer with the time, ability and resources to present an effective defense, as required under the United States Constitution. We do so by measuring public defense systems against Sixth Amendment case law and established standards of justice. When shortcomings are identified, we help states and counties make their courts more fair in ways that promote public safety and fiscal responsibility.

Founded in 2013, 6AC is not your typical non-profit organization. Helping to ensure equal access to justice for people of limited means requires us to operate differently. Our staff is decentralized, working remotely from locations throughout the country, with the tools and processes that maximize our efficiency in delivering services out to the field. 6AC is not a membership organization. Policymakers and criminal justice stakeholders look to us for objective and reliable information about jurisdictional successes and failings in providing the right to counsel to people in poverty.

Position Summary

As part of 6AC's Partnerships & Special Projects Initiative, the Program Manager will take a leading role in establishing a network of Boston area law students to work on high impact 6AC projects, collaborating with 6AC staff, law school faculty and students. The Program Manager will design projects to maximize the quality and value of the students' work, and supervise their internship experience.

The Program Manager will engage students in standards-based assessments of state, county, and municipal systems for providing right to counsel services to people in poverty, guiding them to research and document government's successes and failures in providing the right to counsel. The Program Manager will also work with 6AC's Evaluations & Technical Assistance Department to conduct these assessments and provide technical assistance to policymakers around the country in their efforts to deliver right to counsel services.

Responsibilities include:

1. Train law students on the relevant law, standards and modes of analysis for assessing the effectiveness of systems to deliver legal services.
2. Collaborate with law school faculty to design student projects which maximize both the value of the students' work to the 6AC and the quality of the students' educational experience.
3. Select and supervise student interns, managing their experience while enhancing and evaluating the quality of their work.
4. Participate in investigating and reporting governments' compliance with U.S. Supreme Court and state right to counsel case law, through a combination of remote and in-person data collection, court observations, and interviews.
5. Research statutes, case law, court rules, and policies governing the delivery of right to counsel services across the nation.
6. Participate in producing long-form written reports to document research findings.
7. Provide technical assistance on right to counsel issues to state and local criminal justice stakeholders & policymakers from an array of backgrounds and perspectives, in support of 6AC's core evaluations and technical assistance efforts.

This position has supervisory responsibilities for student interns.

Compensation is commensurate with experience, from \$95,000 to \$118,000 with flexible schedule possibilities. This is a grant-funded position.

Minimum Qualifications

Candidates MUST meet the following basic qualifications in order to be considered for this role:

- Juris Doctor degree.
- Minimum of 4 years of trial-level criminal defense or juvenile delinquency practice.
- Minimum of 3 years of direct supervision and evaluation of staff or students.

Additional Qualifications

- Innovative thinking and a strong work ethic.
- Demonstrated ability to support the skill development of supervisees.
- Ability to self-motivate, working equally effectively alone and as a member of a team.
- Demonstrated organization, and time-management skills.
- Excellent written and oral presentation skills.
- Experience working with government officials and policymakers in the criminal & juvenile justice policy arena.
- Experience collaborating with diverse populations.
- Knowledge of data management and analysis.
- Knowledge of social media, graphics/design and website development preferred.
- Proficiency in WordPress, Adobe Creative Suite (Illustrator, Photoshop, InDesign), Word, Excel, HTML, and CSS preferred.

Location

This is a work-from-home position, with primary day to day responsibilities in the Boston, MA, area.

Travel

Required, up to 30% travel throughout the year with flexible scheduling.

License(s)

- Driver's license (required).
- Active state bar license to practice law (required).

FLSA status

This position is exempt.

How to apply

Submit a cover letter explaining your interest in and qualifications for this position to staff@sixthamendment.org. Applications received by January 22, 2020 will be given preference, but applications will be accepted until the position is filled. If you have a preliminary inquiry about this position, you may address it to Nancy.Bennett@sixthamendment.org